

BOARD OF DIRECTORS

Session 120

Date: *April 1, 2021*



ASSOCIATED STUDENTS OF THE
UNIVERSITY OF WASHINGTON

Submitted by Alece Stancin, Finance and Budget Director

BOARD BILL 2.33: An Act to Change Administrative Assistants to Salaried Employees for Spring Quarter 2021.

WHEREAS: The University of Washington and ASUW will be primarily operating virtually this Spring Quarter 2021 during the COVID-19 pandemic; and,

WHEREAS: The Administrative Assistants typically submit their hours to be approved by an SAO Adviser, but in a virtual setting their hours are hard to track; and,

WHEREAS: Their work during Spring Quarter can be measured through their attendance at meetings with their supervisors, minutes produced, and upholding other duties outlined in their job description; now,

THEREFORE, BE IT ENACTED BY THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF WASHINGTON BOARD OF DIRECTORS

THAT: The Administrative Assistant to the Board of Directors, the Administrative Assistant to the Finance & Budget Director, the Administrative Assistant to the Personnel Director, and the Administrative Assistant for Student Senate be made salaried for Spring Quarter 2021; and,

THAT: Each Administrative Assistant will be paid for their respective maximum number of hours per week for Spring Quarter (15 hours/week for the AA to F&B, 19 hours/week for the AA to Personnel and the AA to Board, and 13 hours/week for the AA to Senate); and,

THAT: This bill be forwarded to Gabby Rivera (Personnel Director), Alece Stancin (F&B Director), Rene Singleton (SAO Adviser), Jennifer Pope (SAO Adviser), Lindsey Hale (HUB Accounting), Ellen Kesselman (HUB Accounting), Jocelyn Thomson (AA to Board), Daniel Chen (AA to F&B), Katie Rabus (AA to Personnel), and Sarah May (AA to Senate).

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