

ASUW Personnel
April 4, 2005
HUB 304D; 4:30pm

The April 4, 2005 Personnel Committee was called to order by the Personnel Chair Mike Pope at 4:33pm.

ROLL CALL:

Present:

Personnel Chair: Mike Pope
President's Proxy: Marissa Parry
BOD Liaison: Rachel Flynn
ASUW Employee: Alex Kim
Senate Liaison: Ryan Mattson

Absent:

Member Lina Tang (Excused)

Member: Elisa Pupko

Member: Andrew Omahen

Others: Phil Hunt (Late Unexcused)

Special Guest: Stephanie Strobe aka Mike Pope's Cousin

APPROVAL OF AGENDA:

Mike motioned to approve the agenda and **Ryan** seconded.

The agenda was approved with the unanimous concurrence of the committee.

APPROVAL OF MINUTES:

Mike motioned to approve the minutes and **Ryan** seconded.

The minutes were approved with the unanimous consent of the committee.

OLD BUSINESS:

Hiring:

Each assigned group presented their plan on implementing their promotion idea. **Rachel** and **Marissa** described that they are planning on doing dinner announcements as well as going to the presidents meeting for both Pan-Hellenic and IFC. In addition, water bottles should be handout on 18th and 20th where a lot of Greek's cross 45th to get to campus. Another idea presented to the committee was sending out e-mails through each Greek house's list servers. **Elisa** stated that Mary Gates is busiest during clue, so she recommended that we table in Mary Gate during clue sessions. In addition, she asked if the committee could get energy drinks to hand out. Tabling should be done from 8:00pm-10:00pm. **Alex Kim** likes the idea and states that this idea should reach a lot of underclassmen. **Elisa** stated that in addition to water she would need flyers. **Rachel** came up with the idea that we should create a hiring schedule flow chart so it is easy to know what is going on where and what time. In addition to tabling in Mary Gates, **Elisa** went over the cost and descriptions of balloons. **Mike** asked the committee if we wanted to have a certain color as a common theme for all of ASUW promotion. The committee came to the decision of using yellow. **Marissa** asked when we had to have copies done

by. **Mike** said that we should have everything by the end of the week. As for **Andrew**, he plans on going to the residence hall meeting and suggests that we table in front of McMahon and Terry Lander. **Mike** asked the committee to send him an e-mail stating what people need and when they need it. The committee then came up with the idea to use sandwich boards to promote ASUW hiring. **Rachel** asked **Mike** if we were going to be able to hand out water bottles at the IMA. **Mike** said that there shouldn't be any problems. **Alex** discussed the new ASUW website layout. Everyone in the committee is impressed and likes the new change.

NEW BUSINESS:

A&E Restructure:

Brian presented a preliminary proposal to remove the position of A&E special events coordinator and change the current A&E assistant to a salary position. This change has primarily been brought up due to the fact that in order for the position to be successful the individual hired for that position must be self motivated. Aaron Fink the current A&E director and Jenni Backes BOD of programming both agree that this would be a beneficial change to A&E. **Rachel** brought up the question that maybe we should just add tasks to the position of special events. **Alex Kim** agrees that there is a lot that needs to be discussed and asks if Aaron Fink and Faraz the current A&E special events coordinator can make next weeks meeting. The committee agrees.

Discussion of next weeks schedule:

- Passing of job description for A&E assistant
- Putting labels on water bottles
- BOD Job Description
- Anything else that need to be discussed.

ADVISOR'S REPORT:

CHAIR'S REPORT:

MESSAGES AND ANNOUNCEMENTS:

ADJOURNMENT:

Mike motioned to adjourn and **Brian** seconded.

The April 4, 2005 meeting of the ASUW Personnel Committee was adjourned at 5:31pm.

Respectfully Submitted by:

Brian Lee

Administrative Assistant to the Vice President & Personnel Director